# **Privacy Notice**

#### The Information Collected

When you enter, My Riding Life collect personal details such as your name, email and telephone. This information is used to identify you and contact you about the classes you have booked. This information is only used to make sure your class entries are completed in full.

# Basis for collecting your information

When you make contact with us, we will be entering into a contractual obligation. The information we collect is held solely for the purposes of complying with this contract. We will not use any of your information for any additional purposes (ie marketing) without your express consent.

# How can I access, update or amend my personal information?

You have the right to review the personal information My Riding Life store about you and your entries at any time.

You also have the right to request they update or amend your data if it is incorrect.

To action any of these rights at any time please contact them directly

#### **DISCLOSURE**

Unless required to do so by law, we will not otherwise share, sell or distribute any of the information you provide to us without your consent.

#### **WEBSITE VISITOR**

When you visit our website the following information is received and stored by the web servers: anonymised details of your IP address, browser type and operating system; and the web pages you visited. This data is known as web server logs. This information will only be used to understand how the website is used.

### **Questions & contact information**

If, for any reason, you are unhappy with how I am handling your data, please contact me directly with your concerns. If you are still not satisfied, then you have the right to complain to the <u>Information Commissioner's Office</u> (ICO).

Contact Details: <a href="mailto:dhds@hotmail.co.uk">dhds@hotmail.co.uk</a>

